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|  | **Teaching hours** | **Timetabling Policy** | **Additional Policy/ Procedure** | **Student Campaigns/ Sabbatical officer feedback** |
| **University of Aberdeen** | **Until 13:00** | * University policy (6.12.4) states that teaching activities can be timetabled after 1.00pm on a Wednesday provided the same activities are available at another time during the same week.
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| **Aberyswyth University** |  |  |  | * Campaign asking Aberyswyth University Senior leadership to end lectures at 12.00pm every Wednesday in term:
* To forbid compulsory lectures, lab time, tutorials seminars or any other classes from being timetabled on a Wednesday afternoon (after 12.00pm)
* To work with AberSU by working towards freeing up the Wednesday timetable (from 9am).
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| **Anglia Ruskin University** |  |  |  | * **Aim:**For all students at Anglia Ruskin University to have the opportunity to take part in co/extra-curricular activities after 12pm on a Wednesday by the academic year 2017/18
* To make an ongoing commitment to avoid the scheduling of lectures for all courses after 12 pm on a Wednesday
* To, where possible, provide alternative methods for affected students to access materials or resources
* To ensure students are informed of their responsibility, where lectures are still in place, to receive permission to be absent from their Course Leader as early as possible
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| **University of Bath** | **8:15-13:05** | * The standard teaching day is 08.15 to 19.05.
* Wednesday hours are 08.15 to 13.05 for undergraduate students.
 | * Students are expected to be available for all teaching weeks.
* **Wednesday mornings**: Those involved in sporting fixtures may request permission from academic staff to be absent from teaching events on Wednesday mornings in order to travel to fixtures.
* It is the responsibility of the student to make-good for any such absences.
 | **Keep Wednesday Afternoons Free for PGTs 2014/15*** The Postgraduate Association (PGA) ran a campaign to ensure that all PGTs (Postgraduate Taught Students) had free time on a Wednesday afternoons, just as Undergraduates do.
* To allow postgraduate students to be able to engage with extracurricular activities.
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| **Bedfordshire University** |  |  |  | * Bedfordshire offer Wednesday afternoons free but the Sabbatical Officer to working towards getting all of Wednesdays free of lectures as we have similar issue with travel.
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| **University of Birmingham** | **13:00** | * Undergraduate teaching should not be timetabled on Wednesday afternoons, with the exception of classes with an identical alternative. For the purposes of timetabling, Wednesday afternoons start at 1.00pm.
* If an identical seminar is planned for a Wednesday afternoon, the Timetabling Office should be made aware that alternatives are available so that this can be noted in the booking details.
* It should be made clear that there should be no exception for slightly less orthodox learning experiences, e.g. visits to engineering sites.
* If informal seminars are arranged for Wednesday afternoons, students must unanimously agree to this timing.
* Particular circumstances apply in the case of the College of Medical and Dental Sciences, due to clinical years and placements.
* There is value in giving taught postgraduates the same extra-curricular opportunities as undergraduates. Schools should make every effort to keep Wednesday afternoons free for taught postgraduates, and should not schedule compulsory or core modules on Wednesday afternoons.
* Flexibility should be exercised for individual students where the School is unable to keep Wednesday afternoons free.
* If late bookings need to be made because of a greater than expected demand for a particular course, every effort should be made to find out which students require Wednesday afternoons to be kept free, and the extra rooms booked with this in mind.
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| **Bradford University** | **09:00-13:00** | * On Wednesday, the scheduled day for full-time programmes will be 9.00am to 1.00pm unless an exemption is granted by the Dean.
 |  | * An absence letter for students who request one
* Passed by senior management at the start of the year
* If a s student was to present a absence letter to their lecturer they should be allowed to leave and given an authorised absence
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| **University of Bristol** | **9:00-13:00** | * Wednesday 13.00 onwards is normally reserved for sport and other enrichment activities and teaching should not be scheduled on Wednesday afternoons in term-time
* Exception of students on professional programmes, and some taught masters programmes, and then **only following appropriate consultation with the students concerned.**
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| **Brunel University** | **09:00-13:00** | * Normally on Monday to Friday; c) Between the hours of 08:00 to 20:00, although initial scheduling uses 09:00 to 18:00; + (almost) no-one is scheduled teaching during prayer hour, 13:00 to 14:00 on Friday; + undergraduates are not scheduled after 13:00 on Wednesdays;
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| **Canterbury Christchurch University** | **13:00** |  |  | * Our current policy states no lectures to be scheduled after 1pm for GMS courses
* We are trying to get Lecture Capture (recording lectures & putting them online) to help students that are competing.
* It's started on a few courses as a trial so if successful, we're going to roll them out.
* Wanted to get 13:00 deadline moved to 11am.
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| **University of Chester** |  |  |  | * To have no timetabled lectures or seminars after 12pm on a Wednesday.
* By adjusting the academic time table, students won’t miss their lectures at the expense of participating in extracurricular activities.
* Evidence suggests that involvement in an extra-curricular activity, improves retention, students sense of community, inclusion and belonging.
* This also encourages a healthy balanced lifestyle, wellbeing, self-care particularly for mental health.
* Participation also enhances employability, through volunteering hours and evidences responsibility in a wide area of skills.
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| **University of Derby** | **Until 12:00** | * No lectures are scheduled between 12-5pm (unable to access full policy).
 | * There is a "Sports Authorised Absence Form" available for those students who may need to leave earlier in the day.
* This form has to be signed by the lecturer and the VP (Sport). The student is expected to catch up on missed work, (University of Derby).
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| **University of Edinburgh** |  | * Only in exceptional circumstances will core lecture or class slots be scheduled on Wednesday afternoon when no alternative can be found
* Scheduling such a class at this time must be approved by the relevant College Learning and Teaching Committee.
* This does not preclude schools from offering classes (e.g. laboratories) on a Wednesday afternoon, provided that alternative times are offered at other points in the week
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| **University of Exeter** | **Until 12:25** | * On Wednesday, most teaching finishes at 12:25pm
* There is no compulsory undergraduate teaching after 1230 on Wednesdays
* Post Graduate lectures may finish on a Wednesday at 18:30
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| **Keele University** | **9:00—13:00** | * On Wednesday, the core working day for all undergraduate courses offered in the full time mode shall be 9am to 1pm.
* The University aims to minimise teaching on Wednesday afternoons. However, in certain circumstances some teaching must be scheduled on Wednesday afternoons, these include postgraduate teaching, enrichment activities e.g. languages and some laboratory teaching.
 |  | * Able to encourage certain schools to agree not to timetable from 12pm.
* Some students would be required to leave before then, they can leave the lecture at 11:15 onward.
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| **Kings College London** | **12:00 (soft exclusion)****13:00 total exclusion** | * On Wednesday afternoons after 1pm during term time, students should be free to participate in recreational activities and as such attendance should not normally be required at lectures, classes or practicals.
* Timetabling Services will place a soft scheduling constraint against the Wednesday 12.00 – 13.00 slot; teaching is not excluded from this hour, but it will be avoided wherever possible
 | * Faculties / Institutes will negotiate alternative arrangements on an individual basis if attendance at such an activity on a Wednesday afternoon is obligatory or if failure to attend is likely to prejudice a student's academic progress or be detrimental to their final grade.
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| **Kingston University London** | **12:00** | * Every effort will be made to limit the amount of core timetabled teaching on a Wednesday afternoon for full time undergraduate students.
* The Academic Registry maintains a list of the approved Wednesday afternoon teaching which can be accessed from: https://staffspace.kingston.ac.uk/dep/academicregistry/trallocations/Pages/University-Timetabling-Policy.aspx
* Occasionally it may be necessary to schedule tutorials or elective modules on a Wednesday afternoon. In these instances, wherever possible, there will be alternative tutorial slots for students to move to or other electives that students can opt for.
 |  | * Most universities across the UK keep Wednesday Afternoons (from 12pm) teaching free so that students can take the time to participate in activities outside of their academic studies.
* The Union of Kingston Students are running a ‘Wednesday afternoon’ campaign and have produced a flow chart which advises students of the steps that they should take if they have a teaching session on a Wednesday afternoon.
* The university have been accused of not adhering to their policy.
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| **Leicester University** | **Until 13:00** | * Teaching for undergraduate students should not normally be scheduled after 13.00 on Wednesdays to allow students to participate in co-curricular activities and sporting events.
* Exceptions to this may include activities accommodating or delivered in conjunction with external partners, occasional activities requiring large scale student attendance (e.g. departmental tests) or where availability of specialist equipment makes this unavoidable.
* Undergraduate students in the Schools of Medicine and Allied Health Professionals are also an exception
 | * Leicester operate an authorised absence policy for sporting commitments
* Where the class has no assessment or grade attached to it the department will normally grant the authorised absence and record this in AMS as a sporting fixture.
* Where class has an associated assessment, grade or compulsory element that impacts the student’s overall progress on that module, and this cannot be compensated through attendance at an alternative class the same week, then the absence request can be declined and the student will need to make a judgement about whether to miss that element of their assessment
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| **Northumbria University** |  |  |  | * Northumbria SU have created an authorized absence form for students. This is a short term solution until a policy is implemented.
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| **Oxford Brookes University** |  |  |  | * Students at Brookes University are presented with a number of opportunities to develop new skills and experiences including joining sports teams and societies, taking on volunteering opportunities and attending a diverse range of events.
* Additionally, with the rising cost of living, especially housing costs, many students need to work to subsidise their studies.
* The University currently requires students to be available from 9am-8pm Monday-Friday when timetabling sessions.
* Campaign urging the university to ensure that there are no timetabled sessions after 12 noon on Wednesday.
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| **University of Portsmouth** | **09:00-13:00** | The core teaching day is defined as being * 1. Monday, Tuesday and Thursday: 09.00 to 18.00 hours
	2. Wednesday: 09.00 to 13.00 hours
	3. Friday: 09.00 to 17.00 hours

Additionally, however the following may apply:* 1. Events for postgraduate students and EAP students may be scheduled on a Wednesday between 13.00 hours and 18.00 hours
 |  | * As a result of timetabling policy and lectures finishing at 13:00, almost everyone is late to their home games.
* Students are allowed to leave lectures early for away games.
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| **University of Southampton** | **Until 12:45** | * The standard teaching week for Undergraduate Teaching is Monday to Friday 9am to 6pm with undergraduate teaching finishing at 12.45pm of Wednesday
* Any teaching scheduled outside of these times is considered to be outside the Standard Teaching week
* For an arrangement outside of this, undergraduate student groups must be consulted and have unanimously agreed to the arrangement, as per the agreement with the student union, Union Southampton
* In exceptional cases, where consultation with the relevant student group is not possible, the University Vice-President (Education) may approve teaching to be scheduled outside the hours of the standard teaching week.
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| **Staffordshire University** | **Until 13:00** | * Staffordshire University have free Wednesday afternoons free from 1pm.
 |  | * From 1pm causes them issues for many students, particularly for sporting students who have to travel to away games.
* Looking into changing this.
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| **University of Surrey** | **12:00pm** | * The University’s standard teaching week extends from Monday to Friday (except on Wednesdays) with a timetable running from 09.00 – 18.00.
* On Wednesdays, teaching events for students will normally be scheduled to take place between 09.00 - 12.00.
* If alternative arrangements or provision can be made appropriate to the teaching event (Recording, e.g. lecture capture) then exceptionally teaching may take place for an additional hour until 13:00.
* It is not expected that potential use of this hour would curtail an existing teaching event.
* Any exceptions after 12:00 must be agreed by the Director of Student Services & Administration/Deputy Registrar, following consultation with students.
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| **Teeside Universsity** | **09:00-13:00** | * Full-time students may have lectures, tutorials and/or practical’s timetabled from 09:00 until 18:00 hours Mondays, Tuesdays and Thursdays, until 13:00 hours on Wednesdays and until 17:00 hours on Fridays.
 |  | * **Wednesday watch**
* A campaign for students to feedback if they have had lectures timetabled on Wednesday Afternoons.
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| **University of Warwick**  | **13:00** | * Wednesday afternoons (1 pm onwards) should be kept free from undergraduate teaching, unless authorised by department heads, for sports and society events.
 |  | * The SU’s “Wednesday Afternoons Free” campaign is pushing for an inclusive policy which frees up Wednesday afternoons from academic commitments so that as many students as possible have the space and time to pursue their passions and interests. The 3 key demands of this campaign are:
* No lectures or seminars after 12pm on a Wednesday.
* Implementation of an authorised absence system for all students representing the University in a competitive sporting fixture.
* Inclusion within this policy of all taught students on a campus-based, full-time majority course of a length of a year or more.
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| **University of West England** | **09:00-13:00** | * Every effort will be made by CETTS to end teaching no later than 13:00 on a Wednesday, for activities that conform to the University’s standard teaching week.
* However, activities which require specialist spaces, for example, may be scheduled later.
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| **University of Winchester** | **12:00 pm** | * It was agreed that (with some specific exceptions such as faculty of education placements) formal teaching should end at 12pm on a Wednesday unless classes are clearly optional in nature.
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