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| **Plymouth Institute of Education – Jasmine Hammond** |
| **What I plan to do for the year** |
| * Ensure all students of the Institute of Education feel they are receiving the high quality of education they are expecting.
* Be an excellent spokesperson for the school I represent.
* Create relationships with other school representatives that may in turn create interdisciplinary collaboration and insights.
* Ensure that any changes or issues that have arisen from students/course reps have been discussed with me and facts have been checked before taking them to VP Education/Union Council.
 |
| **What I have done since my last report** |
| I have attended the School Rep training meeting and I am waiting to receive the details of the course representatives for the various courses in the Education School.  |
| **What I plan to do before the next Union Council meeting**  |
| Once I have acquired the names for the course representatives I will be making a group chat (on either Facebook or Whatsapp dependant on what is available for all reps) I will be setting a face to face meeting with the course representatives to introduce myself, discus any issues or topics necessary, set a plan/goal for the time until the next meeting and set a meeting for the next meeting. |
| **Other updates** |
| I will be attending the course representative training on 28th November for Education Studies 1st year students to see what it is they are being asked to do, what they expect etc. |

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| **Plymouth Business School – Alice Thornhill** |
| **What I plan to do for the year** |
| I plan to ensure that students in the Plymouth business school have someone to speak to about any issues within the business school both academic and personal. They will be able to get help and support by me pointing them in the correct direction for what they need. I will then take their issues further if I believe that it is something effecting multiple students and that it needs an action plan to fix and work on it for now and the future.  |
| **What I have done since my last report** |
| UTLQC Meetings – Sat on the committee to get involved with university level issues and different action plans they have in place.Meetings with Maya to ensure I was aware of things for the UTLQC.Meet and greet with business course reps happening Tuesday 13th November.Been keeping in touch with Kelly Smith and Maya to ensure we are working closely together and ensure that students are always at the top of the agenda.So far, no real feedback from students that are worth brining forward however I will be pushing to get more feedback from students soon. I will be putting posters up around Cookworthy building and we have sent out emails to our reps to ensure they know who we are and what we want to do. Meet and greet we will be pushing getting feedback from our reps and from our fellow students to ensure we can get things done for them to make sure their university experience is improved and for new students in the following years are helped as well.Trying to engage with students and find ways of doing this that means they will actually feedback issues and not just ignore us as reps. |
| **What I plan to do before the next meeting**  |
| Meet and greet with current business school course reps.Send out emails to the course reps introducing ourselves to ensure they know who we are and what they can do. I need to plan meetings with program leads and course reps to ensure we can get feedback and can start to work on plans for any issues. |
| **Other updates** |
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| **Plymouth Business School – Laiba Nasir** |
| **What I plan to do for the year** |
| * I plan to arrange monthly meeting with course reps
* Asking them for giving me a through feedback if someone has raised any sort of issues
* I plan to introduce myself to out student body via email, face-to-face and posters
* I plan to book 1-2-1 with VP Education Maja and student voice
* I plan to attend all meetings, FTLQC, SSLC and STLQC
 |
| **What I have done since my last report** |
| * Attended training by student voice
* Introduced myself to Business School Course Reps
* Attended informal meeting with Kelly Smith, briefly talked about the how we can improve our connection with SU and student body.
* Informal meeting with Alice Thornhill about out plans and strategy
 |
| **What I plan to do before the next meeting**  |
| * Meet & Greet with course reps on 13th November 2018
* Introduce myself to student body
* Try and get course reps to feedback me with progress report
 |
| **Other updates** |
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| **School of Nursing & Midwifery – Felicity Allman** |
| **What I plan to do for the year** |
| Improve students’ welfare, access to research opportunities, and school sustainability |
| **What I have done since my last report** |
| * FHHS health & safety meeting
* FHHS TLQC meeting
* Arranged course rep meeting
* Working with lecturers and course reps to hear February cohorts’ voice
* Working with VP Sport to understand how KWAF will apply to nursing students
* Representing SNAM students in meeting with FHHS compliance around Hep B jabs
 |
| **What I plan to do before the next meeting**  |
| * First course rep meeting
* 1-2-1 meeting with Student Voice
 |
| **Other updates** |
| The role of SNAM rep is unfeasible as it is, so I’m hoping to work with the SU and the uni to develop an alternative to the current role, as is being discussed with the SHP rep role. |

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| **School of Psychology – Zoe Higgins**  |
| **What I plan to do for the year** |
| I plan to start a campaign against bullying and harrassment, ( bullying or banter?) A celebration of Diversity.I plan to open up the communication between facultys’ with respect to events that may be beneficial to all. I plan to bridge the gap between Mature students and younger students. I hope to improve wellbeing for students. |
| **What I have done since my last report** |
| I have met with all stage reps except for stage 5 ( MSc) I have attended faculty meetings, whereby it has been discussed that the removal of the SPQ this year is of concern, however the Psychology department wish to roll with their current method of feedback retrieval. It is important that all students are given the opportunity to feedback, as I am aware of an issue for PG feedback last year. Feedback from students is of the utmost importance, both positive and negative feedback should be taken into account. I wish to put forward to the psychology department the idea of focus groups. Random select opt out groups from all stages to give feedback, I feel students will more likely be more reflective in their discussion.I have met with staff and spent a lot of time dealing with an issue that is possible bullying and have spent time going through university policies to better understand how to deal with it. I have liased with staff on how I feel students would benefit from some information regarding these policies.I also attended the SLC, the idea of running projects in order to make change is a welcome one.  |
| **What I plan to do before the next Union Council meeting**  |
| I plan to have some steady ideas for a campaign to celebrate diversity. I also plan to unite student reps from all stages. |
| **Other updates** |
| I have opened up my idea of an anti-bullying campaign ( celebrating diversity) to other school reps in order to get ideas or possibly make it a whole university thing rather than just Psychology.I am open to receiving any advice and assistance with this. |

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| **Peninsula Medical School – Kat Paton** |
| **What I plan to do for the year** |
| * Improve integration between medical school students and the university and SU
* Advocate for fairer assessment marking
* Boost awareness and support for students suffering from mental and physical illness
* Support students living at home and commuting
 |
| **What I have done since my last report** |
| * Attended meetings regarding new courses in the medical school starting next academic year (radiology, medicine with foundation year)
* Met with last year’s school rep to hand over relevant, ongoing issues
* Attended faculty TLQC
	+ Building changes – passed this information on to students
	+ Introduction of the MLA – passed this information on to students
* Attended first 1-2-1 with student voice (Tracy)
	+ Election timings (previous SR issue)
	+ Altered intercalation opportunities
	+ Faculty prizes – will keep updates on working group decisions
* Sent out a survey on how to receive feedback and pass information to the student body
* Set up a school and course rep facebook page to update following meetings
* Contacted course reps, started arranging monthly meetings and organising which reps attend which working committees
 |
| **What I plan to do before the next meeting**  |
| * Review results from the survey and take action on any ideas that have proven popular
* Finalise which course reps attend which working committees
* Organise monthly meetings for course reps
* Review information on number of commuting students
	+ Liaise with PT mature officer re engagement with these students
 |
| **Other updates** |
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| **Peninsula Dental School – Celia Diez Alonso** |
| **What I plan to do for the year** |
| * Maintain effective communication with students, other reps and university staff.
* Collect feedback from students to ensure they are receiving good quality education and having a good university experience.
* Represent the Dental School's students in the different meetings I will attend, making sure the students' opinion is heard and taken into consideration.
 |
| **What I have done since my last report** |
| * Attended the School Rep training.
* Obtained the contact information for all the course reps in the dental school.
* Designed an online survey to be easily distributed to the school's students.
 |
| **What I plan to do before the next meeting**  |
| * Contact the course reps to ensure efficient communication.
* Attend the dental school SSLC and TLQC meetings.
* Collect feedback from the students.
 |
| **Other updates** |
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| **School of Biomedical Science – Humaira Ahmed**  |
| **What I plan to do for the year** |
| * Hold regular course rep meetings, which I will chair myself.

This way any issues or concerns can be raised and dealt with. * Improve student satisfaction by ensuring all individuals are happy with how their course is going e.g. speaking to students directly or by holding questionnaires.
* Ensuring all individuals have access and know how to access additional resources that would enhance their learning environment.
* Be able to improve IT within the University e.g. raising concerns about the Plymouth University app and what can be done to sort this.
* Be the source of communication between students and staff bridging the gap.
 |
| **What I have done since my last report** |
| This is my first report. However, since the last report was written I have attended:* Chaired my first SSLC meeting (Wednesday 17th October) before my official training, so was supported by the Education VP with advice and information.
* Attended School Rep Training (Thursday 18th October)
* Approved the minutes from the SSLC held on the 17th October.
* Attended Union Council Meeting (Tuesday 23rd October)
* Attended a programme committee meeting (Wednesday 31st October)
* Have spoken to the PALS Leaders from Biomedical Sciences and discussed what improvements could be made which highlighted things to be brought up in the next SSLC meeting.
* Step up a Facebook Chat for all course Reps for Biomedical Science (Stage 1-3) to discuss when a suitable time is for a meeting. This meeting will aid in raising issues or concerns and can be a good starting point to ensure the next SSLC meeting covers all discussion points.
* Programme committee discussed having other students present at the meeting besides me so they could suggest ideas for course improvement.
* Open days were discussed with the PALS co-ordinators
* Some issues regarding tutors were raised, however have been dealt with accordingly.
 |
| **What I plan to do before the next meeting**  |
| * Finish setting up the course reps Facebook chat ensuring no one is missed.
* Using this chat, I will organise a meeting by finding a suitable day for everyone. I will be chairing this meeting.
* Ideas on improving student attendance to PALS sessions are being discussed with pupils directly.
* Hope to have a meeting or get in contact with the SSLC organiser to go through Agendas, ensuring the meetings don’t over run.
* The next SSLC meeting is on Wednesday 28th November 2018.

During this meeting all issues raised will be discussed and an appropriate solution will be found. Staff are hoping to send someone in their place, in the case of absences at meetings. This way no information is missed. Course reps will also be allocated to attend other meetings besides SSLC (one rep per course, potentially a third year) to be able to put their views across about the course and be able to suggest direct improvements. * PALS, Lab Plus, and other relevant resources will be constantly mentioned to pupils in lectures, PALS sessions etc. so they can make the most of them.
 |
| **Other updates** |
| Upcoming meetings:* Union council meeting (Tuesday 27th November)
* SSLC meeting (Wednesday 28th November)
* SSLC meeting (Wednesday 12th November)
* TLQC meeting (Wednesday 12th November)

I feel the last two meetings clash. Can the times for these meetings be confirmed please?  |

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| **School of Biological and Marine Sciences – Millie Green** |
| **What I plan to do for the year** |
| To set up and run student drop in sessions, ideally I would like to have Peer Assisted Learning Schemes (PALS) in place within the school. To host a social event for stage 4 students to bridge the gap between those who have done a placement year and those who have not.To promote the importance of volunteering within the school.  |
| **What I have done since my last report** |
| Arranged a meeting with course representatives (12/11/18) Booked a room to run a student drop in session for biology programs as a trial run (13/11/18) Contacted John Eales from the Faculty of Science and Engineering who is currently looking into PALS for the School. Sent out an email to all students within the school to advertise myself.Currently looking into booking the little room in the SU for a stage 4 social event and previously sent out a questionnaire to see if students would be interested in this. Engaged with a number of students with course related issues, contacting relevant academics with these. The issue was about students struggling with statistics in stage 2 conservation biology, I was able to notify the module leader and give them the possibility for a drop in session to help with this.  |
| **What I plan to do before the next Union Council meeting**  |
| Collect course representative feedback and act on any issues I am able to. Host a social event for stage 4 students. Keep in contact with John Eales about PALS. Promote volunteering through lecture shout outs and social media.  |
| **Other updates** |
| Attended training for how to get the most out of meetings.  |

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| **School of Engineering – Julian Harding** |
| **What I plan to do for the year** |
| * Work with course reps to ensure modules are well structured and students have enough academic support
* Improve students’ opportunities for industry relationships – e.g. field trips to local engineering companies and/or guest speakers/workshops from engineers in industry
* Develop interdisciplinary links with other schools within the University
* Ensure students get the opportunity to contribute towards the planning and facilities of the new Engineering Building
* Develop much needed links between the School of Engineering and the University and UPSU
 |
| **What I have done since my last report** |
| * Initial discussion with selected members of school staff and industry, highlighting need for better relationships with industry.
* Brief discussion regarding new building – there are currently bigger hurdles being faced, but idea of student involvement sensible.
 |
| **What I plan to do before the next meeting**  |
| * Meet with all course reps from the school (planning for this has started).
* Create a suitable method for students with the SoE to relay suggestions for both course structure and the new building.
* Meet with the team overseeing the new building and secure a student voice within it.
 |
| **Other updates** |
| Attended Union Council – nothing specific raised or brought up regarding SoE.First program committee meetings are scheduled for later this month, followed by FTLQC and the STLQC. 1-2-1 meeting with Maja (VP Education) soon to be confirmed. |

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| **School of Geography, Earth and Environmental Sciences – Amber Elliott-Jarvis** |
| **What I plan to do for the year**  |
| -Pick up on ongoing plans from last year -Support campaigns and initiatives to better the student experience -Represent the student’s views and invoke change where necessary |
| **What I have done since my last report**  |
|  18/10/18- School Rep Training-Learning how to do our role, connect with the students we represent and how to best publicise ourselves. 23/10/18- Union Council Meeting -Meeting the other School Representatives and other members of the Student Union council, and voting in student role elections.31/10/18- Student Staff Liaison Committee Meeting -Discussed an issue with fieldtrip timings being moved last minute, causing problems with some students with other commitments.  |
| **What I plan to do before the next Union Council meeting**  |
|  -Get on board with the focus group about celebrating diversity/ anti-bullying with Ben and Tilda -Decide how to best publicise my role to the School and the students, create a strategy and deploy  |
| **Other updates**  |
|  -14/11/18 Geography programme committee meeting-28/11/18 Faculty meeting |

**After Deadline**

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| **School of Computing, Electronics and Mathematics – Dominic Need** |
| **What I plan to do for the year** |
| My Primary aim for the year is to work with the school to support year integration more. I believe it to be an issue throughout the school. Speaking to the people who have already sat the course you’re doing is invaluable and having the support infrastructure so be able to do so easily is what I’d like to see happen. Currently interaction within the section of the school I’m most knowledgeable about (Computing) is minimal. I wish to work with the other aspects of the school aswel as computing to ensure that this is pushed throughout. Additionally, I plan to liaise with the Course reps of the school on a very regular basis allowing me to get feedback as soon as I can and act on it as soon as I can. |
| **What I have done since my last report** |
| Having been Co-Opted I didn’t have a previous report, I’ll outline what I’ve done since being elected.So, to begin with I wanted to meet with the people chairing the meetings I’d be attending in the following weeks – to determine what capacity they would like me to attend the meeting in and how my input can be most valuable. Following this I met with the Associate Head of School (Teaching and Learning). Then Attended the TLQC which allowed me to introduce myself to the other areas of the school I had not yet had chance to and hear some of the current issues facing the school.Following this I met with the Associate Head of Faculty (Teaching and Learning) and introduced myself and discussed what I’d be doing when working with her and when the next meeting as a faculty was.I Attended training hosted by Student Voice on how to perform my role to the best of my ability, stemming from this I’ve spoke to the academic officer and VP Education about some Idea’s I have regarding interacting with the whole school. A meeting to discuss further is being arranged. |
| **What I plan to do before the next meeting**  |
| Have a meeting discussing Ideas on how to get the best interaction with my school and Course reps to ensure I can represent them all to the best of my ability. Acting on this I will arrange for some form of meeting between myself and course reps the media of which will be discussed in the above-mentioned meeting. Additionally, before the next Meeting I’ll be meeting the Head of School in a meeting she’s arranged for all the course reps and myself. I’ve asked for a slot at this meeting to introduce myself formally to all the course reps in one area. |
| **Other updates** |
| Point of Interest from Meetings to date – Use of Panopto, why aren’t people using it. Disabled students may not be able to attend lectures? Students are ill? The quality of recording lectures via other means, not as good. Research for the above point – Talk to Course reps across the courses, are their lecturers using it? Would they prefer it if it were a standard and asked of the lecturers? |

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| **School of Law, Criminology and Government – Ellie Massie** |
| **What I plan to do for the year** |
| * Ensure a smooth transition for students
* Help remedy student issues
* 2021 Graduation Plans (rumours have been going round at the last year to graduate on the Hoe will be 2020, I will query the students and if this is an issue affecting the first year start plans to keep it at the hoe, keep it at the location the university plans or compromise depending on student opinion however, this will extend to the other schools)
* Any campaigns I or any other rep intends to complete
 |
| **What I have done since my last report** |
| * THINGS IVE DONE
* 1-2-1 with Maya and Student Voice discussing the way forward
* Attending the Business Representative Meet and Greet
* Assist Criminology in collecting and reviewing the feedback
* Sent off a profile including a picture and mini manifesto to Tracy
* MEETINGS DUE TO ATTEND/ATTENDED (IN THE IMMEDIATE FUTURE)
* Meeting with Johnathan Clark (YET TO BE CONFIRMED)
* Programme Committee Meetings (ATTENDED)
* Stage 1 Rep Meeting with Gisella Santos (ATTENDED)
 |
| **What I plan to do before the next meeting**  |
| * THINGS IN PROGRESS
* Sent off a survey to Kelly to check over to see if any changes needed to be made, if not this will be sent out to the students to complete.
* Attempting to get all the course reps under the school in a meeting (coordination done through Kelly)
* Waiting for Kelly to answer back about potentially doing a shout out of all our reps (including myself) to the students of our school
* THINGS I AIM TO DO BEFORE THE NEXT UNION COUNCIL MEETING
* Talk to the Programme leaders and ask them if we can put the contact information of their reps on their module pages
* POSSIBILITY: Each Rep makes a physical and virtual business card displaying their information which can be placed in COOKWORTHY
* POSSIBILITY: In Cookworthy, put pictures of the student reps up, displaying their name and subject.
* Talk to the Reps of the school and sort any problems they may be having regarding their role, student issues or campaigns they may want to go forward with.
 |
| **Other updates** |
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