

**Academic Sub-Committee**

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| **Meeting details** |
| **Meeting name** | **Academic Sub-Committee**  |
| **Date** | **Thursday 2nd December 2021**  | **Time** | **17:30-18:15** |
| **Location** | The Hive, Students’ Union, Plymouth Campus  |

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| **Minutes** |
| **1.** **Welcome** |  |
| **2.** **Attendance / Apologies** | ZOOM Tonari Arikekpar – Postgraduate Taught OfficerMorgan Davies – SOGEE RepFreya Rose, Roxana Vrabie – Business School Rep.ROOM Leah Gray – Part-Time Academic OfficerCharlie Atkinson – VP EducationEmi Dowse – PresidentRimsha Bashir – Biomedical Sciences Rep Jordan Curran – MSc Cyber securityRob Dyson – Building SurveyingCharlie Eggs – Computing and softwareMichael Riley-Wallace – SECaM School Rep Athanasios Sgouros – Computing and games developmentAl-ameen Taiwo – part-time International Students Officer Tracy Priestman, Emma Quinn, Liz Staples,No apologies. |
| **3.** **Minutes of last meeting** | No corrections. |
| **4. Notification of any other business** | None. |
| **5 Matters to discuss**  | Library Services staff collected feedback about what they offer LG – Raised concern about possible safety net/actions for exams due to new Covid variant. CA – Aware that students may feel a lot of stress about entering an exam hall, therefore there may be an opportunity for students to see the exam venue beforehand. CA- will ensure the student voice is heard. CA – Made the room aware of Christmas buddy initiatives which the Welfare PTO will publicise. CA – Sabbatical Officers and PTO’s reports will be available to read.CA – Coffee mornings running for postgraduates and an upcoming bingo evening. Faculty of engineering are planning activities to ease students into the exam process.Concerns raised about students not being represented due to representative roles not being filled and unavailable course reps. MWR – Is going to put together a spreadsheet of representatives.  |
| **10. Q&A/Suggestions**  | None. |
| **11. AOB** | None. |
| **12. Dates for the diary** | Next meeting TBC. |
|  | **End of meeting** |