



:student voice

HOW TO....

Jargon Buster!

This jargon buster is to help you understand different and unusual terminology, words and abbreviation you may come across. But if you have a question get in touch, email: studentvoice@su.plymouth.ac.uk, or call 01752 588361, or pop in: 1st floor of the SU (by the advice centre).

Meeting and union related

AOB	Any other business
AGM	Annual General Meeting
By-Election	An election to fill an unfilled position, after the main elections have taken place.
By-Laws	The rulebook of how certain procedures have to be carried out and further detail on how an organisation is governed.
Constitution	A document outlining the basic principles of an organisation and how it is governed and structured.
Co-Opt	When an elected position is filled by approval of a committee, rather than running a full by-election.
Motion	An idea taken to a meeting before it is passed and becomes policy.
Policy	An idea or action that is approved by a committee and has become part of the organisations working guidelines.
Quorate/Quoracy	The minimum number of votes for an election/vote to be valid.
Ratify	Giving official consent or approval.
RON	Re-Open Nominations (an active vote against any candidates standing in an election).
Referendum	A Yes/No vote about a particular issue/idea.
Returning Officer	A member of staff at UPSU or NUS, that acts as the final decision maker in elections if rules or procedures are broken.
STV	Single Transferrable Vote – the voting system used at UPSU.
Trustee	An individual person that has been given the power of administration of an organisation, with trust and legal obligation to work with in the best interest of the organisation
UEC	Union Executive Committee
Vote of No Confidence	A vote taken by a committee (or by a general vote) to show that an individual is not filling their role fully, and if the vote passes, they would be asked to stand down.

Other

BoG	Board of Governors
BSA	Business Service Agency
CKY	Cookworthy Building
NFP	No Further Preference
NSS	National Student Survey
NUS	National Union of Students
RLB	Roland Levinsky Building

Academic

AcB	Academic Board
ADTL	Associate Dean of Teaching and Learning
BMBS	Bachelor of Medicine/ Bachelor of Surgery
CEP	Curriculum Enrichment Project
CEPPL	Centre for Excellence in Professional Placement Learning
DLE	Digital Learning Environment
DVC	Deputy Vice-Chancellor
ELC	English Language Centre
FEG	Faculty Executive Group
FoSe	Faculty of Science & Environment
FTLQC	Faculty Teaching and Learning Quality Committee
HE	Higher Education
HESA	Higher Education Statistics Agency
HoS	Head of School
HPA	Humanities & Performing Arts
MDS	Module Delivery Sheets
OAR	Ongoing Achievement Records
PBS	Plymouth Business School
PCMD	Peninsula College of Medicine & Dentistry
PDT	Placement Development Teams
PEARL	Plymouth Electronic Archive and Research Library
PEP	Practice Environment Profile
PG	Post Graduate
PGPL	Post Graduate Programme Leader
PIoE	Plymouth Institute of Education
PL	Programme Leader
PLS	Plymouth Law School
POPPI	Plymouth Online Practice Placement Information
POW	Placements on Web
PTES	Postgraduate Taught Experience Survey
PUPSM	Plymouth University Peninsula School of Medicine
QAA	Quality Assurance Agency for Higher Education
SENCO	Special Education Needs Co-ordinator
SLT	Senior Leadership Team
SNAM	School of Nursing and Midwifery
SoCM	School of Computing and Mathematics
SoG	School of Government
SoGEES	School of Geography, Earth & Environmental Science
SPQ	Student Perception Questionnaire
SSL	Student Staff Liaison
STLQC	School Teaching & Learning Quality Committee
TDF	Teaching Development Framework
T&H	School of Tourism & Hospitality
TIS	Technology and Information Services
T&L	Teaching and Learning
UG	Undergraduate
UGPL	Undergraduate Programme Leader
VC	Vice Chancellor
VCE	Vice Chancellor of Education