give it a go societies

Are you thinking about offering a “taster” session to students who aren’t currently members? It’s a great way to provide non-members a flavour of what your society does. Give it a Go sessions are a great opportunity to get your society out there and increase your membership. Sessions can be held at any time throughout the year and can be one off sessions/weekly/fortnightly.

The department can offer you additional support and advertising through the Give it a Go programme. You can be as creative as you like and it’s completely up to you how you design and deliver the session.

If you would like to organise a give it a go session, follow the flow diagram and get in touch with the Societies and Activities department - **leona.sutton@su.plymouth.ac.uk**

Decide on your society’s Give it a Go Session and the content.

What will the session be? What will it involve? How will you run the session? Think about the structure, layout and what you would like to offer students. **Remember, keep it fun!**

Will you need equipment? Transport? Indoors or outdoors? What space will you require?
What is the session called?

Decide how many Give it a Go Sessions you would like to hold.

A one off, weekly, monthly? Time of the year? Pick dates and times that will work for the majority.
Think about your society members and who can help.
Decide on solid times and dates.

Book the space you need.

Do you need a classroom? Or large clear space? Somewhere outside? Do you need a regular booking? To book a space on campus simply **fill out this form** and send to: leona.sutton@su.plymouth.ac.uk. To book a space in the SU simply email Leona.
Get the space booked.

Book the extras.

Need transport? Equipment? Complete a risk assessment? Need more information? **Head to the resource section of the UPSU website.**

What’s the minimum and maximum number of students who can attend?

Do you need a minimum number of students to run the session? Is there a maximum number? DO you want students to confirm they are attending or can they simply turn up?

Are you charging for the session?

The session can be free, but if you are charging, how much?

Advertise your Give it a Go Session.

Get your session out there; the SU can support your society with advertising your Give it a Go session on the UPSU website and social media. But make sure that your society shouts about it aswell. Make sure your advert has all the details.

Hold your Give it a Go Session.

Have a great session and enjoy promoting your society.
Take a register of everyone who attends and send it to leona.sutton@su.plymouth.ac.uk
Evaluate - Think about how you could improve the session.